

**NEBRASKA NATIONAL GUARD**  
**HUMAN RESOURCES OFFICE**  
**2433 NORTHWEST 24<sup>TH</sup> STREET**  
**LINCOLN, NEBRASKA 68524**

**ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT**

**Announcement Number:** AGR-AR-25-081

**Closing Date:** 16 June 2025

**Position Title:** RRBN Command Sergeant Major (12002)

**Location:** RRBN - Lincoln, NE

**Military Grade Range:** Minimum MSG/1SG/E8 - Maximum SGM/E9

**Military Requirements:** Designated MOS is 79T.. Must meet the physical demands requirements of DA Pam 611-21. Must possess and maintain a valid SECRET security clearance.

1. Must submit SOU, HHR Form 600, DD 369 (background check with local law enforcement) and scan of social security card with the application and complete favorable "live scan".
2. Must have favorable report on the sex offender's registry and urinalysis testing.
3. Must have a NACLC without any adverse findings.
4. Screening of local personnel files and complete behavioral health assessment.
5. Selected agrees to live within 25 miles of duty location address (waiverable by Commander)
6. Selected agrees to work weekends and evenings as the position and circumstances require.
7. Selected individual must possess a valid state driver's license.
8. All applicants must have a minimum GT score of 110, waivable to 100 or GT score of 95 and Skilled Technical of 95.
9. Must possess current physical.

**Area of Consideration:** All members of the Nebraska Army National Guard and meeting the minimum requirements may submit applications for this position. **All current hiring procedures will be in accordance with NEARNG Selection Process Policy guidelines. AGR's within 24 months of initial tour or 18 months of assignment or reassignment of closing date of this announcement requires a stabilization waiver. Stabilization waiver request must be submitted with application by closing date.**

**Qualified applicants will be referred to the selecting official in the following order.**

**Area 1:** On Board E9 AGR 79T60 Lateral Transfers/Selections.

**Area 2:** N/A

**Area 3:** Promotion Eligible E8 79T50

**Area 4:** N/A

**General Requirements:**

1. Applicant must have current standing on the NEARNG CSM Selection List.
2. Completed or enrolled in Sergeants Major Academy.
3. Hold approved status by the HQDA CSM Selection Board.
4. Must possess the Recruiting and Retention Expert Badge
5. Selected individual must pass a broadened background screening for position of special trust IAW Army Directive 2018-16 and SMOM 20-008
  - a. See attached ANNEX B: Soldiers with TYPE I thru III offenses need not apply
6. Position requires significant travel, evenings and weekends
7. Selected individual will be required to reside in Lincoln, Nebraska Summary of Duties: The RRB CSM enforces good order and discipline in the battalion and is the subject matter expert on all matters pertaining to Strength Maintenance (SM). The RRB CSM will take the responsibility to ensure missions and other SM objectives assigned to the RRB are achieved with integrity. The RRB CSM serves as the primary advisor to the R&R Commander and the State CSM regarding all RRB enlisted and SM matters. Carefully manages

the careers of assigned enlisted Soldiers. Ensures the RRB Noncommissioned Officer Development Program (NCODP) includes both SM and broadening training. Assists the RRC in developing the annual State SM Plan and implementing, monitoring, and enforcing the State SM Program. Ensures RRB remains compliant with all recruiting standards and takes swift action to correct deficiencies. Recruits the recruiter and is always searching for new talent to add to the RRB team and always grooming future RRB CSMs. Maintains close liaison with NGB-GSS, MEPS, NRRAC, and Nebraska G-Staff and is a subject matter expert on all RRB and personnel databases. Conducts frequent travel within the state and to NGB-GSS. Represents the RRB at both military and civilian functions. Assists unit Commanders, Sergeants Major, First Sergeants, FLLs, and others in the NCO support channel on SM programs and requirements and provides sound and timely guidance and mentorship. Performs other duties as assigned by the RRB Commander and prescribed by NGR 601-1, Army National Guard Strength Maintenance Program.

**Summary of Duties:** Responsible for execution of Commander's plans and programs to attain the unit's training objectives and mission. Track training schedules to ensure compliance with directives, policies, NEARNG 350-1, and ammunition requests. Assists in coordination and preparation for training areas and ranges. Prepare reports, briefs, and correspondence. Responsible for school requests through ATRRS and orders input in DAMPS. Advise personnel on military education and prepares applications for service schools. Keeps the Battalion Commander informed on individual training status of the unit personnel. Coordinates with higher headquarters for current and future training requirements. Performs other duties as assigned.

## Application Instructions:

Please read the application instructions as there have been changes to the application and process for applying.

### !!! IMPORTANT NOTICE!!!

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs on the closing date.

E-mail may be sent to <mailto:ng.ne.nearng.list.hro-agr-job-apps@army.mil> with a subject line of "Job Application AGR-AR-\_\_-\_\_ (list job announcement number)". Encrypted emails can be accomplished using DoD Safe at <https://safe.apps.mil>. Electronic applications will be submitted as one attachment. Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

\* Candidates may apply by submitting a completed *Application for Active Guard/Reserve (AGR) Position*, NGB Form 34-1. Reference AR 135-18 Para 2-3 and NGR 600-5 Para 2-4 the following documents must be submitted. Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

\_\_\_ Yes \_\_\_ No 1. Application for Active Guard/Reserve (AGR) Position, **NGB Form 34-1, dated 20131111**. This form can be downloaded from the **Nebraska National Guard Opportunities webpage**. **Previous versions of the form will not be accepted**. Application must be signed and written explanations for YES answers must be provided within the application packet. \_\_\_(Initials)

\_\_\_ Yes \_\_\_ No 2. ERB/ORB. Download your validated Selection Board Record Brief ERB/ORB from <https://minuteman.ngb.army.mil/benefits>. **Enlisted applicants who are not MOS qualified for the announced position must include ASVAB scores on their ERB**. \_\_\_(Initials)

\_\_\_ Yes \_\_\_ No 3. Last five OER's/NCOER's. Applications must contain their most current OER/NCOER and if unavailable written explanation must be provided. A letter of recommendation or performance must be submitted if you don't have any OER's/NCOER's. \_\_\_(Initials)

\_\_\_ Yes \_\_\_ No 4. NGB 23 (RPAM). All Army National Guard Soldiers must submit a NGB 23 dated **within 6 months of closing date**. For non ARNG members, contact the AGR Branch for other options. \_\_\_(Initials)

\_\_\_ Yes \_\_\_ No 5. Statement of all active duty performed (DD Form 214, DD Form 215, DD Form 220, or any other forms that show active-duty service). **Statement of all Active Duty performed is not required for AGR personnel**. \_\_\_(Initials)

\_\_\_ Yes \_\_\_ No 6. Individual Training Report (ITR) form DTMS showing ACFT and Height/Weight. **The record ACFT score must be passing with a date within 12 months for M-Day and within 6 months for AGR of closing date. Height/Weight is considered current within 6 months of closing date**. You must provide written explanation if you are unable to provide ACFT scores. \_\_\_(Initials)

\_\_\_ Yes \_\_\_ No 7. IMR (Individual Medical Readiness) or Flight Physical <https://medpros.mods.army.mil/medprosnew/secure/medical/imr.aspx> with a record **HIV draw within the last 2 years and PHA completion date within 12 months of closing date**. \_\_\_(Initials)

\_\_\_\_ **Yes** \_\_\_\_ **No** **8.** Applicants will be screened for profiles (the DA 3349 is not required to be sent). Temporary profiles **MUST** be cleared prior to AGR start date. Any permanent profiles with a PULHES of 3 or 4 must be supported with a Medical Fit for Duty. \_\_\_\_ (Initials)

\_\_\_\_ **Yes** \_\_\_\_ **No** **9.** Any additional information/memorandums/letters of recommendation may be submitted that you feel will help qualify your application or for any “no” responses identified on this checklist. \_\_\_\_ (Initials)

*To qualify for initial entry in the AGR Program applicants must meet the eligibility requirements in AR 135-18 paragraphs 2-1, 2-2, and 2-3. IAW AR 600-8-2, Flagged ARNG and US Army Reserve (USAR) soldier may not apply for AD or ADT.*

*In order to comply with United States Department of Defense (DoD) requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department and Nebraska National Guard, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.*

*Failure to obtain and maintain the designated type of security clearance/background check required for the respective work, may result in a job offer being rescinded, separation of employment, and/or other actions as may be deemed in the best interest of the agency.*

*Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents to the Nebraska National Guard Personnel Security Manager for processing the appropriate investigation. Required forms for AGR positions – SF 86, PSIP Initiation Form, Birth Certificate (or other proof of citizenship) and Fingerprints. Technician positions also require the OF 306 and Application/Resume.*

*The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.*

*Applications may be submitted by e-mail, postal mail, or hand-delivered to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for the position.*

**Mail applications to:** NE National Guard  
Human Resource – AGR Branch  
2433 NW 24th Street  
Lincoln, NE 68524

*The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically or via email.*

***The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of race, gender, sexual orientation, religion, national origin or ethnicity.***